

Vashon Park District

2017 Staff and Management Goals

1) Administration

- Strategic Plan
- Continue with CAPRA development process
 - Marie – best practices
- Pool Grant Administration and Project Management
 - King County Youth Sport Facility Grant (Winter, 2017)
 - RCO Youth Sport Facility Grant (September, 2017)
 - Enduris Main Drain Repair Project (September, 2017)
- Tramp Harbor Dock JARPA administration
- Full time front desk staff
 - Accessible customer service
 - More productive admin staff time
 - Records management and filing system
 - Social media management

2) Staff Development

- WRPA Conference Courses
- Enduris Courses for Plan Development
- Continue with CAPRA development education
- Board education and development

3) Maintenance Planning and Development

- Lead Maintenance employee
 - Plan for and supervise maintenance staff in the field to free up Jason's office time
 - Hands on planning, management, and updating Maintenance Management Plan
- Maintenance Management Plan implementation and refinement
- Develop Risk Management Plan in concert with Enduris guidelines and CAPRA requirements
- Potential Projects
 - Secure Maintenance shop at Fisher Pond – fencing
 - Regrade Agren road and parking lot
 - Ober roof replacement
 - Ober irrigation system

4) Lodging

- Projects
 - RFP for PTR parking lot
 - RFP for PTR water pipes (in front of the houses – galvanized pipes rotting)
 - Summer help – May, June, July
- Marketing
 - Corporate retreat outreach
 - Wedding guide
 - Advertising: events, wedding guides, destination publications, lighthouse publications
 - Newsletters to past guests
 - Events: wedding tour; Kite Day; Low Tide Festival, Centennial Day, Holiday Open House, Strawberry Festival Volleyball Tournament fundraiser

5) Technology and System Development

- Interactive VPD app